

WYOMISSING AREA SCHOOL DISTRICT 2014-4753

Minutes April 28, 2014

The regular meeting of the Board of School Directors convened at 6:02 p.m. in the Community Board Room of the Jr./Sr. High School with Mrs. Butera, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mrs. Butera asked if anyone would be recording the meeting. No one indicated the intent to record.

Board Members Present:

Mrs. Butera, Mrs. Davis, Mr. Heinly, Mrs. McAvoy (dep. at 6:14 pm), Mr. Painter, Mr. Portner, Mrs. Reese, Mrs. Reilly and Mrs. Seltzer.

Administrative Staff Present:

Mrs. Vicente, Mr. Stem, and Mr. Boyer.

Attendees:

Becca Gregg, Reading Eagle, and Shelley Filer, recording secretary. Audience sign-in sheet included as part of these official minutes.

MEETING ANNOUNCEMENTS

Mrs. Butera announced that an Executive Session was held after the meeting on April 7, 2014 to discuss personnel and legal matters. No action was taken. An Executive Session was held at 5:30 p.m. prior to this meeting to discuss personnel and a legal matter. No action was taken. An off-site Executive Session is scheduled for May 5, 2014 at 5:30 p.m. to discuss a personnel matter.

The following meeting schedules and locations were announced:

- Curriculum Committee Meeting – May 5, 2014, 12:00 p.m.
- Finance/Facilities Committee Meeting – May 7, 2014, 11:00 a.m.
- Personnel/Policy Committee Meeting – May 8, 2014, 12:00 p.m.
- School Board Business Meeting with Committee Reports – May 12, 2014, 6:00 p.m.
- School Board Business Meeting – **Tuesday**, May 27, 6:00 p.m.
- Technology Committee Meeting – May 28, 2014, 12:00 p.m.

Due to a conflict with the continuation of the Zoning Board Hearing on the permit for the Spartan Pride Field Project, Mrs. Butera proposed that the Board meeting for May 27, be moved to May 19, 2014 at 6:00 p.m. All Board members agreed.

All listed meetings are held in the Community Board Room of the Jr./Sr. High School unless otherwise noted.

PUBLIC COMMENT

Carolyn Bamberger offered her congratulations stemming from the recent positive press the District has received lately regarding the high rankings issued by *The Washington Post* and *US News & World Report* for the Jr./Sr. High School. She attributed it to community support, strong leadership, and the dedicated faculty.

Sandy Matz read a letter she received from resident Jan Knudsen regarding

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the controversy over the fence project. Because she had not attended prior Board meetings, she listed various questions she had about the project.

Rita Ditsky commented on Board members and audience members having sidebar conversations while someone is speaking calling the behavior rude and immature.

Lisa Sohn asked about the status of communication with the Borough of Wyomissing regarding the tennis courts. Mrs. Vicente said the Borough has contacted her and they are in the process of setting up a meeting.

ROUTINE APPROVALS

MEETING MINUTES

Upon a motion by Mr. Painter, second by Mrs. Reilly, the Board approved the following minutes:

- March 10, 2014 Business Meeting with Committee Reports
- March 24, 2014 Regular Business Meeting

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Nays: None. Motion carried.

TREASURER'S REPORT

Upon a motion by Mr. Heinly second by Mrs. McAvoy, the Treasurer's Report for March 2014 was accepted as presented.

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Nays: None. Motion carried.

PAYMENT OF BILLS

Upon a motion by Mrs. Davis, second by Mrs. Reese, payment of bills for the month of March 2014 was approved.

Yeas: Butera, Davis, Heinly, McAvoy, Painter, Portner, Reese, Reilly and Seltzer.

Nays: None. Motion carried.

SUPERINTENDENT'S REPORT

Mrs. Vicente gave an overview of the criteria used by *The Washington Post* and *US News & World Report* to rank high schools. *The Washington Post* ranked Wyomissing Area third in the state of most challenging high schools. *US News & World Report* ranked Wyomissing Area fourth in the state and 340th in the nation.

A. CURRICULUM/ TECHNOLOGY

Upon a motion by Mr. Portner, and second by Mr. Painter, the Board approved the Curriculum/Technology agenda items as follows.

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During discussion, Mr. Portner asked for clarification regarding the resolution being recommended for approval. Mrs. Vicente explained the federal funds we receive as reimbursement for services we provide for medical assistance is in jeopardy. Leadership in the state is recommending school districts adopt this resolution to demonstrate to lawmakers the impact that restricting these funds will have on districts. Mr. Boyer said our latest request for reimbursement was \$52,000.

1. Approved 2013-14 School Calendar Adjustment
Background information: After using five built-in snow days, school was additionally closed on February 3, February 5, and February 13, 2014. The calendar will be adjusted to indicate the last student day as June 13 and the last .5 teacher in-service day for 2013-14 as June 16, 2014.
2. Approved Special Education Plan
Background information: The plan which is part of Comprehensive Planning was presented to the Board at the April 7, 2014 meeting. The three-year plan effective July 1, 2014 to June 30, 2017, is due to PDE by May 1, 2014.
3. Approved expulsion waiver for secondary student ID#204790.
4. Approve Resolution Opposing Restricting Federal Medical Assistance Reimbursement.

Yeas: Butera, Davis, Heinly, Painter, Portner, Reese, Reilly and Seltzer.
Absent: McAvoy
Nays: None. Motion carried.

B. FINANCE/ FACILITIES

Upon a motion by Mrs. Seltzer, and second by Mr. Painter, the Board approved the Finance/Facilities agenda items as follows.

1. Approved Berks County Joint Purchasing bids for classroom & office supplies as follows:

The Art Store, Inc.	\$ 393.71
Cascade School Supplies	974.75
Elgin School Supply	127.35
Kurtz Bros.	1,919.87
National Art & School Supplies	1,567.78
Office Basics	860.42
Phillips Supply Co.	413.09
Pyramid School Products	2,825.76
School Specialty	381.89
Standard Stationery Supply	344.27
Total	\$9,808.89

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2. Approved a three year contract for \$18,000 with Lightspeed Systems through Trebron Company, Inc. in the amount of \$18,000 for Lightspeed Web Filter for 2,300 individuals.

Background information: This is a savings of \$1,200 annually, with a change in coverage from 1,200 devices to unlimited devices and 2,300 individuals.

3. Approved exonerations from per capita tax in accordance with Policy No. 605.

Background information: The complete listing is available from the Business Administrator.

Yeas: Butera, Davis, Heinly, Painter, Portner, Reese, Reilly and Seltzer.

Absent: McAvoy

Nays: None. Motion carried.

**C. PERSONNEL/
POLICY**

Upon a motion by Mrs. Reilly, second by Mrs. Seltzer, the Board approved the Personnel/Policy agenda items as follows.

1. REQUEST APPROVAL FOR JOB TITLE /POSITION GUIDE

a. Administrative Staff

- 1) Request approval of the job title of Supervisor-Special Education and the associated position guide.

Background information: This position will assume administrative duties associated with the efficient functioning of the Special Education Department.

2. RESIGNATION

a. Confidential Support Staff

- 1) **Matthew McGowan**, IT Support Specialist, District Office, resignation effective April 16, 2014.

b. Supplemental Staff

- 1) **Samantha Simcox**, Girls' Varsity Basketball-Assistant Coach, resignation, effective last day worked February 6, 2013.
- 2) **Karli Martin**, Girls' JH Soccer-Head Coach, resignation, effective last day worked October 21, 2013.
- 3) **Keegan Moyer**, Girls' Varsity Soccer-Head Coach, resignation, effective last day worked October 21, 2013.

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3. LEAVE OF ABSENCE

a. Professional Staff

- 1) **Dorothy Brandt**, Teacher, WHEC, Intermittent Family Medical Leave effective April 21, 2014 to on or about June 16, 2014.
- 2) **William Dramby**, Teacher, JSHS, end Intermittent Family Medical Leave effective April 11, 2014.
- 3) **Mary Hollinger**, Nurse, WHEC, unpaid Leave of Absence effective May 13, 2014 (p.m.), May 14, 15, 16, 2014 with return to work on May 19, 2014.
- 4) **Michael Vecchio**, Teacher, JSHS, Family Medical Leave effective April 1, 2014 to April 16, 2014. Return to work April 21, 2014.

b. Support Staff

- 1) **Gloria Claudio**, Custodian, JSHS, unpaid Leave of Absence April 8, 9, 10, 11, 2014 returning to work April 14, 2014.
- 2) **Benito Diaz**, Custodian, WHEC, end intermittent Family Medical Leave effective April 22, 2014.
- 3) **Madeline Humes**, Secretary, District Office, Family Medical Leave effective May 19, 2014 with a return date on or about July 1, 2014.
- 4) **Pamela Miller**, Classroom Instructional Aide, WHEC, unpaid Leave of Absence April 14, 15, 16, 2014 returning to work April 21, 2014.
- 5) **Christine Smith**, Instructional Aide (Floater), JSHS, unpaid Leave of Absence May 21, 22, 23, 2014 returning to work May 27, 2014.

4. APPOINTMENTS

a. Administrative Staff

- 1) **Jessica Lengle**, Supervisor-Special Education, District Office, at a pro-rated annual salary of \$80,000, effective April 29, 2014. This is a 10-month (220 day) position.
Background information: Mrs. Lengle has been serving since November 2013 as the Special Education Liaison.

5. STIPEND ADJUSTMENT

a. Supplemental Staff

- 1) **Thomas Baldwin**, Boys' Lacrosse-Assistant Coach, stipend adjustment from \$1,500 to \$2,517 for the 2013-14 school year.
- 2) **Kayla Carson**, Girls' Lacrosse-Assistant Coach,

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stipend adjustment from \$1,500 to \$1,718 for the 2013-14 school year.

6. SUBSTITUTES

a. Professional Staff

- 1) **Shauna Eastadt** – Teacher (Addition)

7. VOLUNTEERS

8. POLICIES

Second Reading and Adoption of the following policy:

123.3 Concussion Management

Yeas: Butera, Davis, Heinly, Painter, Portner, Reese, Reilly and Seltzer.

Absent: McAvoy

Nays: None. Motion carried.

Mrs. Vicente officially congratulated Jessica Lengle on her new position.

Mrs. Butera thanked Matthew McGowan for his years of service.

OLD BUSINESS

None.

NEW BUSINESS

Mrs. Seltzer mentioned the letter to the editor in the *Reading Eagle* which commented on Mrs. Vicente's attributes, and she also complimented her on her article in the Superintendent's column the prior week.

APPOINTMENT OF REPRESENTATIVES

Upon a motion by Mrs. Reilly, second by Mr. Painter, the Board approved the following items:

1. Appointed Anne P. Seltzer as the representative to the Berks County Intermediate Unit Board for a three-year term from July 1, 2014 – June 30, 2017.
2. Appointed Sandra A. Reese as delegate to the Tax Collection Committee (TCC) and Mark Boyer and Gregory L. Portner as alternates.

Yeas: Butera, Davis, Heinly, Painter, Portner, Reese, Reilly and Seltzer.

Absent: McAvoy

Nays: None. Motion carried.

UPDATE FROM ORGANIZATIONS

On behalf of WAEA, Mrs. Stewart-Himes mentioned the upcoming Kauffman's Chicken Dinner fundraiser benefitting student scholarships to be held on May 22.

Mrs. Butera commented on behalf of the PTA on Staff Appreciation Week.

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ADJOURNMENT

A motion was made by Mr. Portner, seconded by Mrs. Seltzer to adjourn at 6:24 p.m.

Board Secretary